

**ST. IGNATIUS COLLEGE OF EDUCATION (AUTONOMOUS)**

*Accredited by NAAC at 'A+' grade with CGPA 3.42 (Third Cycle)*

**(Affiliated to Tamil Nadu Teachers Education University, Chennai)**

**Palayamkottai-627 002**

**STAFF ENHANCEMENT PROGRAMME**

**2024-25**

# STAFF ORIENTATION PROGRAMME ON PURPOSE DRIVEN LIFE - IN PURSUIT OF EXCELLENCE

On June 19, 2024, the Internal Quality Assurance Cell conducted a staff orientation program called "Purpose Driven Life: In Pursuit of Excellence". The keynote address was delivered by Rcv. Dr. L. Vasanthi Medona, the institution's Principal, who inspired attendees to embrace purpose-driven lives and pursue excellence in their personal and professional endeavors. She highlighted that living with purpose provides a strong foundation for achieving a meaningful life that encompasses spiritual, relational, and personal development. Sister offered valuable insights on self-awareness, setting ambitious goals, and fostering contentment through positive thinking. She pointed out that a purpose-driven life is characterized by vision, mission, and a commitment to making an impact, which promotes resilience and motivation in overcoming challenges and realizing one's potential.



# ADMINISTRATIVE STAFF MEETING

An administrative staff meeting took place in the Principal's office on June 20, 2024, at 2:30 p.m., commencing with an invocation for divine blessings. Key topics discussed included strategies to motivate students to enroll in the Bachelor of Education program at the institution, reflections on the Staff Orientation Program themed "Purpose Driven Life: In Pursuit of Excellence," and the need for a well-organized filing system in the administrative office. The Principal emphasized the importance of following appropriate communication channels when conveying information to the Secretary and highlighted the role of a positive work environment in achieving success. The meeting encouraged open dialogue and teamwork, leading to the establishment of clear action items and deadlines to enhance collaboration.



# IGNITE LIGHTING THE WAY TO INTERNSHIP SUCCESS

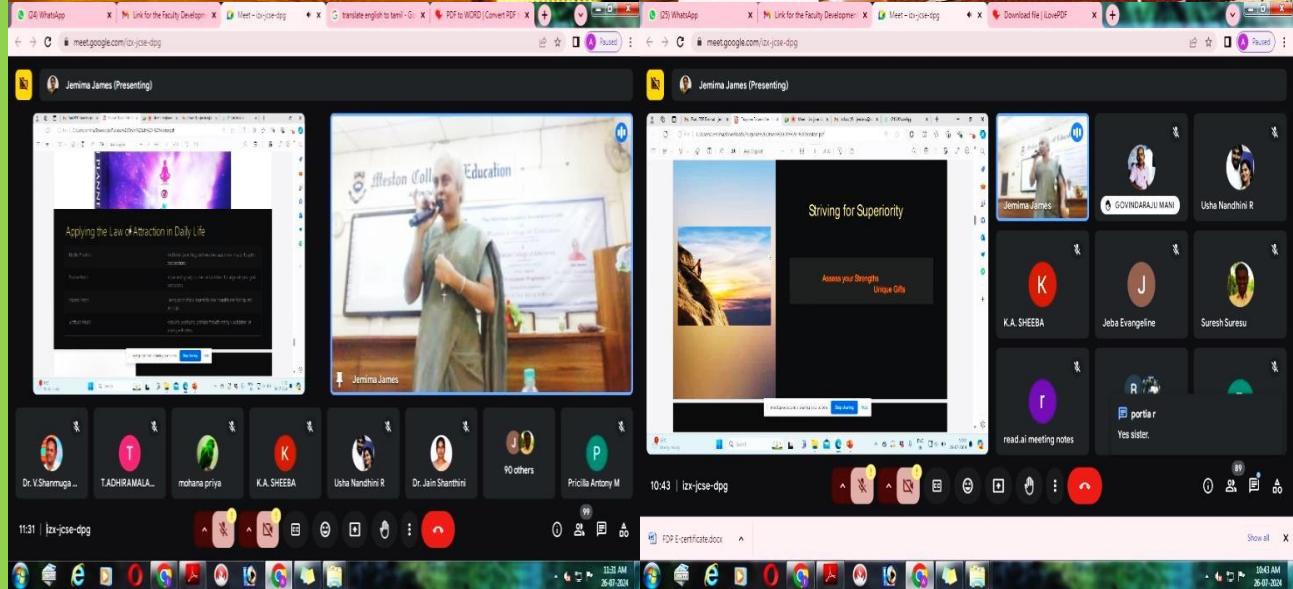
The Curriculum Development Cell conducted an orientation programme titled Ignite: Lighting the Way to Internship Success for teacher educators on 10.07.2024. Dr. E. C. Punitha, Dean and Associate Professor of English, highlighted the objectives, expectations, and models of internship placements, while emphasizing the vital role of mentors and supervisors in guiding student teachers. She also stressed the need for socio-emotional learning during internships.



# FDP ON PURPOSE DRIVEN LIFE TRANSFORMING ASPIRATIONS INTO REALITY

On July 26, 2024, the Internal Quality Assurance Cells of St. Ignatius College of Education (Autonomous), Palayamkottai, and Meston College of Education (Autonomous), Chennai, conducted a Faculty Development Program titled "Purpose-Driven Life: Transforming Aspirations into Reality." This hybrid meeting, facilitated through Google Meet, featured Rev. Sr. Dr. L. Vasanthi Medona as the resource speaker.

She shared her insights as the resource speaker. She highlighted that a purposeful life not only nurtures personal satisfaction but also boosts professional performance. Living with purpose calls for vision, mission and dedication to creating change. When actions reflect values, careers gain energy and creativity.



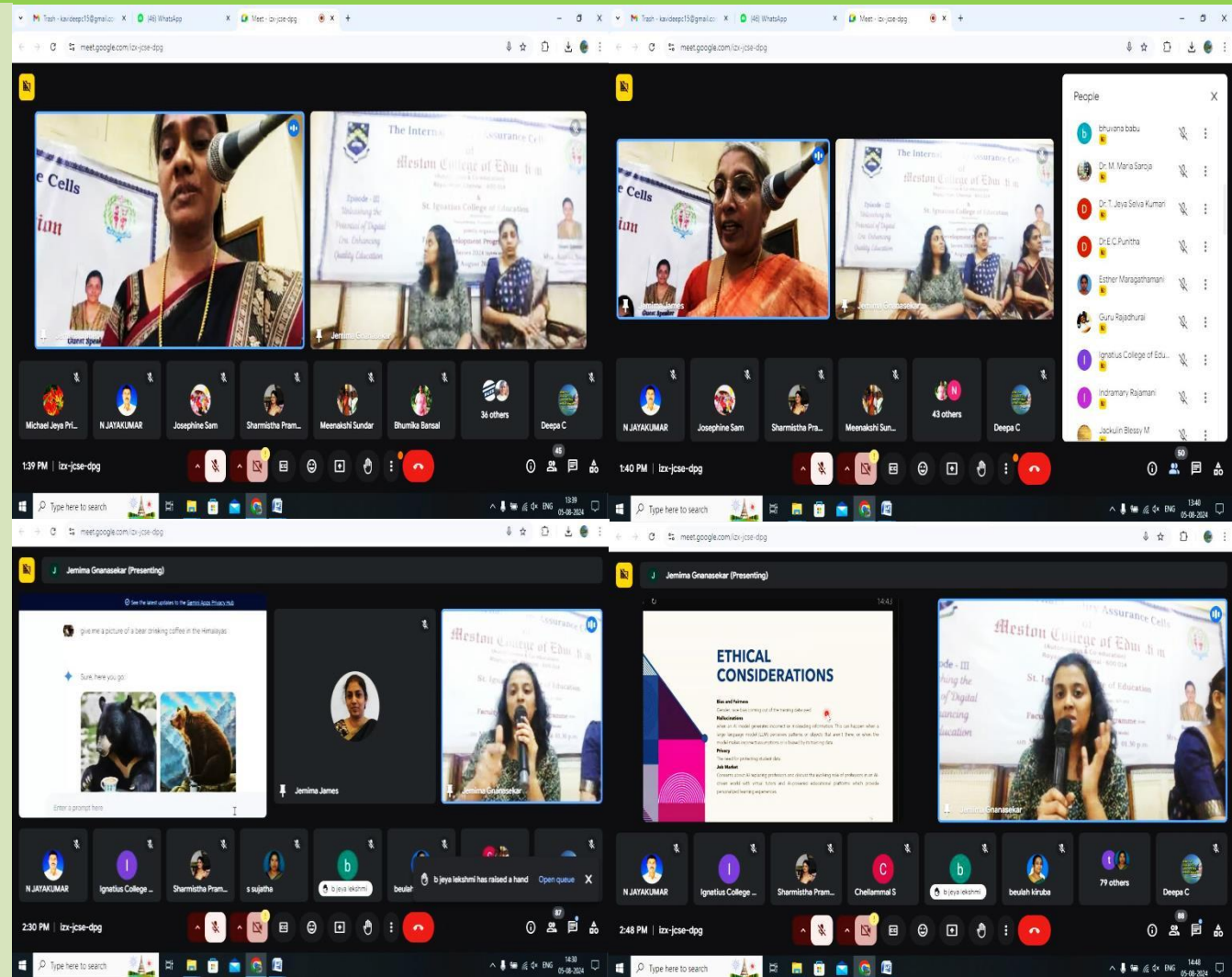
# FDP ON HONING UP OF QUALITY PRACTICES IN HEIS

On August 2, 2024, the IQACs of St. Ignatius College of Education, Palayamkottai, and Meston College of Education, Chennai, jointly organized a Faculty Development Programme on 'Honing Quality Practices in Higher Educational Institutions' in a hybrid mode via Google Meet. The session, convened by Rev. Sr. Dr. L. Vasanthi Medona and Dr. C. Sherine Vinoca Snehalatha, featured Prof. B. William Dharma Raja as the resource person. Discussions centered on the NAAC's upcoming Binary Accreditation Framework, the Academic Data Management System, and Maturity-Based Graded Levels, drawing insights from the recommendations of the Radhakrishnan Committee.



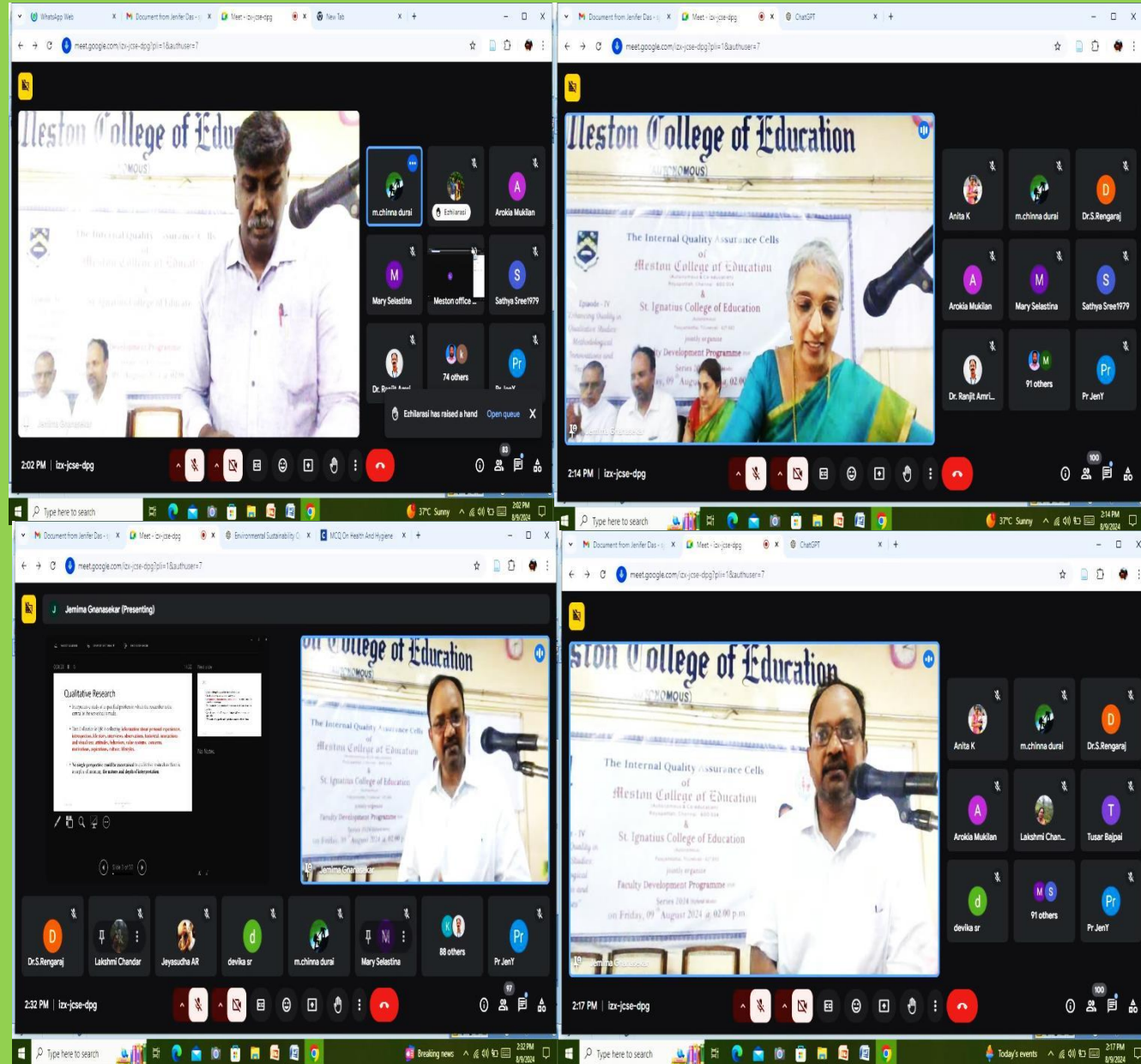
# FDP ON “UNLEASHING THE POTENTIAL OF DIGITAL ERA ENHANCING QUALITY EDUCATION”

The IQACs of St. Ignatius College of Education, Palayamkottai, and Meston College of Education, Chennai, jointly hosted a Faculty Development Programme on 'Unleashing the Potential of the Digital Era: Enhancing Quality Education' in hybrid mode via Google Meet. Mrs. Anisha Benjamin, Platform Technical Lead at AstraZeneca, Chennai, as the resource person. She offered rich insights into AI-powered digital tools such as ChatGPT, Poe, Character AI, and Gemini, highlighting their unique applications in enhancing teaching, learning, and content creation. From simulating human-like conversations with Character AI to generating educational resources with ChatGPT, the session demonstrated how emerging technologies can transform the classroom.



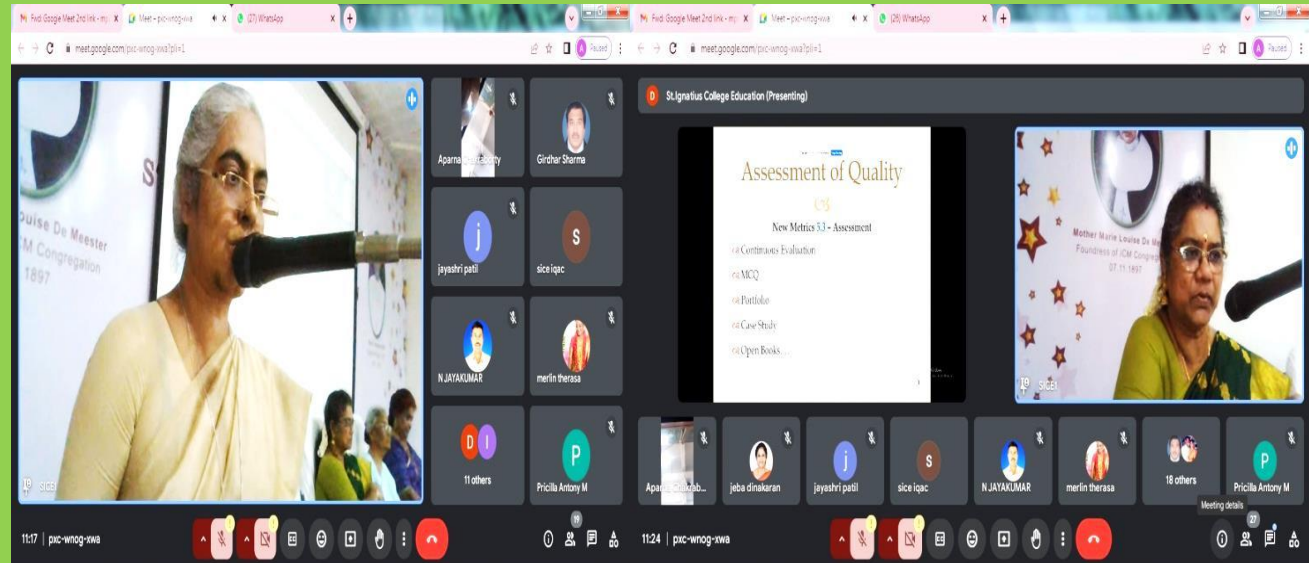
# FDP ON ENHANCING QUALITY IN QUALITATIVE STUDIES

On 9th August 2024, the IQACs of St. Ignatius College of Education, Palayamkottai, and Meston College of Education, Chennai, jointly conducted a Faculty Development Programme on Enhancing Quality in Qualitative Studies: Methodological Innovations and Techniques in hybrid mode via Google Meet. Dr. S. Prabhu Shankar, Associate Professor of Education, IASE, Chennai, as the resource person elaborated on methodological innovations in qualitative research, addressing mixed-methods approaches, longitudinal designs, and strategies to enhance data validity. Emphasizing its value in social sciences, he highlighted how qualitative research offers deep insights, amplifies marginalized voices and captures human complexity, while also noting challenges such as bias, subjectivity, and generalizability.



# FDP ON QUALITY ASSURANCE IN ASSESSMENT

On 13th August 2024, the IQACs of St. Ignatius College of Education, Palayamkottai, and Meston College of Education, Chennai, jointly organized a Faculty Development Programme on Quality Assurance in Assessment: NAAC Compliance and Beyond in hybrid mode via Google Meet. a keynote by Rev. Dr. Medona, who stressed the importance of fair, consistent, and outcome-based assessment in safeguarding the credibility of higher education. Dr. R. Indra Mary Ezilselvi, Controller of Examinations and Assistant Professor of Psychology, served as the resource person, offering valuable insights into NAAC's new matrices, student outcomes, curriculum attributes, and assessment strategies with a global perspective.



# ENCOUNTER-TOWARDS REGENERATION AND JOURNEYING TOGETHER

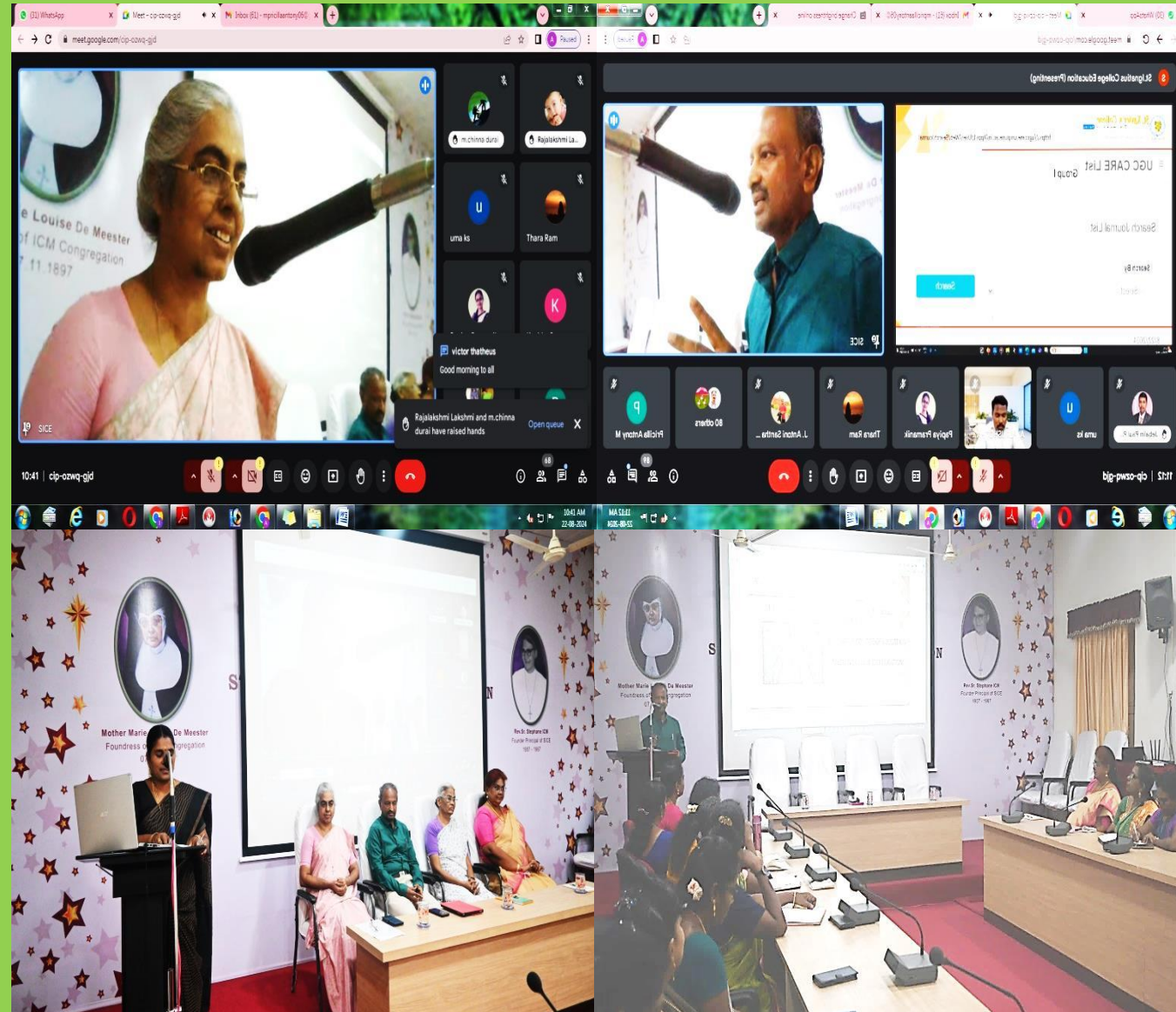
On 21st August 2024, St. Ignatius College of Education hosted an engaging session titled Encounter: Towards Regeneration and Journeying Together at Sr. Stepane Meeting Hall, led by Rev. Sr. Rachel Oomen from the ICM Congregational

Leadership Team, Rome. Bringing together faculty, staff, students, alumni, PTA members, and well-wishers, the session fostered open dialogue through reflective questions on the college's journey. Participants shared their experiences and aspirations, offering appreciative feedback on the institution's dedication to excellence, holistic education, and its supportive learning environment.



# FDP ON CHALLENGES AND OPPORTUNITIES IN PUBLISHING HIGH-IMPACT RESEARCH IN EMERGING FIELDS

On 22nd August 2024, the IQACs of St. Ignatius College of Education, Palayamkottai, and Meston College of Education, Chennai, jointly organized a Faculty Development Programme on 'Challenges and Opportunities in Publishing High-Impact Research in Emerging Fields' in a hybrid mode via Google Meet. Resource person Dr. A. Lourdhusamy, Deputy Principal of St. Xavier's College, discussed research methodologies, journal selection, open access, and strategies for publishing in reputed platforms like UGC CARE, Scopus and Web of Science.



# One Week Faculty Development Programme

From 2nd to 10th September 2024, the Internal Quality Assurance Cell conducted a Faculty Development Programme on Quality Evaluation, Promotion and Sustenance Initiatives with Special Reference to Criterion-wise Assessment of NAAC. Dr. M. Maria Saroja, Research Director and IQAC Coordinator, welcomed and facilitated the sessions, while Rev. Dr. L. Vasanthi Medona, Principal, served as the resource person. The programme guided panel members in systematic documentation of criterion work, updated SSR processes, and fostered teamwork, equipping faculty with practical insights to enhance quality assurance.



# Staff Development Programme on Passion in Action

On 28th September 2024, the Internal Quality Assurance Cell hosted a Staff Development Programme titled Passion in Action: Celebrating Collective Commitment. Rev. Fr. Richard John SJ, Counselling Psychologist and Solution-Focused Therapist from Loyola College, Chennai, led the interactive session through warm-up activities, reflective discussions, and group tasks. Participants explored personal passions, linked them to professional roles and deepened their understanding of commitment, teamwork, and support.



# Teacher Orientation Programme on Empowering Educators Enhancing Internship Outcomes

The Curriculum Development Cell organized a Teacher Orientation Programme on Empowering Educators: Enhancing Internship Outcomes through Continuous Improvement on 18.10.2024. Dr. E. C. Punitha, Dean and Associate Professor of English, delivered the keynote, stressing continuous professional growth, internship objectives, expectations, and placement models. The interactive session encouraged participants to share challenges and devise strategies for better student outcomes.



# REGIONAL WORKSHOP FOR TEACHERS

On 19th October 2024, the Internal Quality Assurance Cell, in partnership with the Council of ICM Educational Institutions, Trichy, conducted a Regional Workshop on Transformative Leadership: Innovating Education at Mary Immaculate High School, Cape Comorin. Mrs. S. Jermila Rani delivered the welcome, and Rev. Sr. R. Ruby highlighted innovation as a driver of engagement, accessibility, and effectiveness in education. Rev. Dr. L. Vasanthi Medona, Principal of St. Ignatius College of Education, Palayakkottai, led the session, underscoring transformative leadership as vital for fostering innovation and preparing students for 21st-century demands. She also outlined the four pillars of ICM Educational Ministry Personal, Intellectual, Spiritual and Social Transformation as the bedrock of effective leadership.



# ADMINISTRATIVE STAFF MEETING

The Administrative Staff Meeting was held on 27.11.2024 at 11 a.m. in the Principal's office. Key discussions focused on punctuality, cleanliness, timely completion of tasks, and the shift toward a paperless office through digital tools. Adherence to the Christmas duty roster was stressed, alongside the importance of teamwork and open dialogue. Action plans with clear deadlines were set.



# MANAGEMENT ADMINISTRATIVE STAFF MEETING

The Administrative Staff Meeting opened with a prayer for fruitful discussions. The Principal stressed clear communication, accountability and proactive planning as keys to institutional success, assigning specific responsibilities to each department. In the Library, staff must keep books systematically arranged; in the Controller's Office, question papers must be collected 20 days before internal exams; in the IQAC Office, files and reports must be organized and submitted within three days; and in the Dean's Office, course allotments, timetables and the academic calendar must be prepared well in advance of each semester.



# STAFF DEVELOPMENT PROGRAMME ON FINANCIAL WELLNESS ACHIEVING PERSONAL AND PROFESSIONAL GOALS

The IQAC of St. Ignatius College of Education (Autonomous), Palayamkottai, organized a Staff Development Programme on Financial Wellness: Achieving Personal and Professional Goals on 11.12.2024. Mr. J. T. Ajith Kumar, Deputy Manager, SBI Home Loan Centre, Tirunelveli, led an engaging session on financial planning, covering budgeting, saving, investments, and goal setting. He offered practical strategies to avoid financial pitfalls and plan for a secure future, while participants actively discussed their challenges. Mr. Prabhu, SBI Tirunelveli, highlighted the vital role of insurance as a safety net, explaining various options like health, life, term, and retirement plans.



# FDP ON CURRICULUM DESIGN AND DELIVERY FOR COMPETITIVE EXAM PREPARATION

The IQAC conducted a Faculty Development Programme on Curriculum Design and Delivery for Competitive Exam Preparation on 19.12.2024. Rev. Dr. L. Vasanthi Medona, Principal, highlighted the pivotal role of educators in guiding students for competitive exams. Rev. Fr. Jose Robinson, Director of Nanjil Career Academy, explored the evolving exam landscape, detailing structures, syllabi, and preparation strategies for major exams like UPSC, TNPSC, SSC, Banking, Railways, TRB, Defence, and TNUSRB, while offering practical ways to integrate exam-focused skills into teaching.



# TEACHER ORIENTATION PROGRAMME ON INSPIRING MINDS TO ACCENTUATE THE INSTITUTIONAL QUALITY TONE

The Teacher Orientation Programme on Inspiring Minds to Accentuate the Institutional Quality Tone was held on 25.01.2025 to guide faculty in enhancing institutional quality, increasing admissions for 2025-26, and enriching student learning. Rev. Dr. L. Vasanthi Medona, Principal, emphasized continuous improvement and innovative teaching. Discussions focused on best practices, practical teaching methods, effective assessments, and faculty roles in institutional growth and student retention.



# FACULTY DEVELOPMENT PROGRAMME ON “SYNERGY IN ACTION THE PATH TO PERSONAL INTEGRATION”

The Interfaith Wing of St. Ignatius College of Education (Autonomous), Palayamkottai, hosted a Faculty Development Programme on Synergy in Action: The Path to Personal Integration on 16th April 2025 at 9:30 a.m. in the Sr. Stephane Meeting Hall. Rev. Fr. Dr. Xavier Terrence T., Director of St. Paul's Institute of Theology, Trichy, guided an engaging session on balancing personal and professional life. Through interfaith insights, reflective exercises, and interactive discussions, faculty explored ways to integrate values into daily practice for greater professional impact.



# TEACHER ORIENTATION PROGRAMME ON “BRIDGING THE GAP BETWEEN THE

The Curriculum Development Cell of St. Ignatius College of Education (Autonomous), Palayamkottai, conducted a Teacher Orientation Programme on Adaptive Curriculum Framework: Bridging the Gap between Tradition and Future Needs on 30th April 2025 at 2:30 p.m. The session aimed to equip educators with strategies to align traditional curricula with evolving educational demands. Faculty explored competency-based education, experiential learning, digital integration, and flexible curriculum design to meet diverse learner needs, foster lifelong learning, and prepare students for future challenges.



# RETIREMENT CELEBRATION

The Retirement Function honoring Dr. N. Theresita Shanthi, Assistant Professor of Physical Science, and Mrs. T. Glory Bai, Office Assistant, was held at St. Ignatius College of Education with warmth and gratitude. Rev. Sr. Mary Selastina, Secretary, and Rev. Sr. Dr. L. Vasanthi Medona, Principal, felicitated the retirees, adorning them with sandalwood garlands and presenting gold rings and gifts to honor their dedicated service. Colleagues shared heartfelt memories, offered traditional blessings, and extended best wishes. Dr. N. Theresita Shanthi and Mrs. T. Glory Bai expressed their gratitude and reflections.



# SYMPHONY OF PRAISE & MELODY OF GRATITUDE

The Interfaith Wing organized Symphony of Praise & Melody of Gratitude on 20.05.2025, a spiritually reflective event for teaching and non-teaching staff to collectively give thanks for the year's blessings. The programme fostered a serene atmosphere of prayer and interfaith reflections, emphasizing shared values of peace, compassion, and gratitude. Staff expressed heartfelt appreciation for the college management and colleagues, strengthening unity and mutual respect.

